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United States Department of State

Washington, D.C. 20520

October 12, 1983

Executive Recistry 83-4965

UNPIDENTIAL

Interagency Group No. 39

TO:

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OVP - Mr. Donald P. Gregg NSC - Mr. Robert Kimmitt

Agriculture - Mr. Raymond Lett

AID - Mr. Mark Edelman

CEA - Mr. William Niskanen

CIA -

Commerce - Mrs. Helen Robbins - Defense - Col. John Stanford Energy - Mr. William Vitale

JCS - Ltc. Dennis Stanley

OMB - Mr. Alton Keel

OPD - Mr. Edwin Harper

OSTP - Dr. George Keyworth

Transportation - Mr. Logan H. Sallada

Treasury - Mr. David Pickford

USIA - Ms. Teresa Collins

USTR - Mr. Dennis Whitfield

SUBJECT: President's Trip to East Asia

The next meeting of the Intergovernmental Group to prepare for the President's trip to East Asia will be held Friday, October 14, at 4:00 pm in Room 6210, Department of State. will review the President's briefing book papers, which have been sent to you separately. Please telephone Mr. Michael Michalak (632-2146) with the name of your representative. Atendance should be one from each agency.

> Charles Hill Executive Secretary

DECL: OADR

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